**Resignation Letter**

Dear Sir,

This is to bring into your kind knowledge that I am resigning from my Job. Please accept this letter as my formal notification of resignation from Pioneer Engineering Services effective from 18th Oct 2018.

The reasons for resigning from my job are that I requested you several time for increase my salary but till to date there is no implementation regarding salary increment. Another reason is that I am facing misbehavior and insulting act during my duties.

Further I would also inform one another reason that initially when I was appointed in this company I had awarded 01 Hour extra waive off due to my second job. But this facility has been taken from me after one year.

Hence due to all above reasons I finally decided to resign from my job. Kindly give my salary till to date after deduction of my Loan which I has taken from office time by time.

Further there is also a way, if you don’t accept my resignation then I will glad to continue my job with the following conditions:

1. Please increase my salary scale as well as give me 01 hour timing waive off- due my second Job.
2. I am loyal and sincere with my Company at all and I never make commission during my duties.

M. Imran Ali

(Office Co-coordinator)

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